



*The*  
**COUNTY**  
**HIGH SCHOOL**  
*Leftwich*

Achieving Excellence

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**Document Control Sheet**

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Equality Act 2010 fully considered	Yes
EIA Form Completed	Yes

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POLICY NAME Provider Access

DATE May 2021

## Provider Access

### 1. Introduction

1.1. This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

1.2. The statutory duty requires that all registered pupils at the school are provided with independent careers guidance from year 8 to year 11. The school is compliant with the guidelines set out by the Department of Education in the "Careers guidance and access for education and training providers" document published in October, 2018.

### 2. Student Entitlement

2.1. Students in years 8-11 are entitled:

2.2. to find out about technical education qualifications and apprenticeships' opportunities, as part of a careers' programme which provides information on the full range of education and training options available at each transition point;

2.3. to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options' evenings, assemblies, group discussions and taster events;

2.4. to understand how to make applications for the full range of academic and technical courses.

### 3. Management of provider access requests

#### 3.1. Procedure

3.1.1. A provider wishing to request access should contact the Academy via telephone: 01606 333300 or email: [mkinder@leftwichhigh.com](mailto:mkinder@leftwichhigh.com)

#### 3.2. Opportunities for access

3.2.1. A number of events, integrated into the Academy's careers' programme, will offer providers an opportunity to come into school to speak to students and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7			<ul style="list-style-type: none"><li>EFL: Introduction to Careers</li><li>Careers Day</li></ul>
Year 8		<ul style="list-style-type: none"><li>EFL Unit: Exploring the labour market</li><li>Assemblies</li></ul>	<ul style="list-style-type: none"><li>Careers Day</li></ul>

<b>Year 9</b>	<ul style="list-style-type: none"> <li>• Careers Fair</li> </ul>	<ul style="list-style-type: none"> <li>• EFL Unit: Barclays Life Skills</li> <li>• Year 9 Electives Evening supported by local representatives from post-16 providers for CEIAG</li> <li>• Year 9 Electives Interviews</li> <li>• STEM Visit to the National Big Bang Science Fair</li> </ul>	<ul style="list-style-type: none"> <li>• College Experience</li> </ul>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• Careers Fair</li> </ul>	<ul style="list-style-type: none"> <li>• Mock Interview Unit and Mock Interview Day</li> <li>• Workplace Experience Visits</li> <li>• On-going Careers Interviews with Careers Advisor</li> </ul>	<ul style="list-style-type: none"> <li>• Careers Education Unit</li> <li>• Year 10 Taster Days to Post-16 providers</li> <li>• On-going Careers Interviews with Careers Advisor</li> <li>• Workplace Experience Visits</li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>• Careers Fair</li> <li>• Post 16 Destination Assemblies</li> <li>• Year 11 GCSE Information Evening</li> <li>• Interview with Careers Leader for support with Post-16 application</li> </ul>	<ul style="list-style-type: none"> <li>• On-going Careers Interviews with Careers Advisor</li> <li>• Apprenticeships Workshop (Delivered by Careers Advisor)</li> </ul>	

3.2.2. Please speak to our Careers Leader to identify the most suitable opportunity for you.

3.2.3. The Academy's policy on Safeguarding <http://www.leftwichhigh.com/policies.html> sets out the Academy's approach to allowing providers into school as visitors to talk to our students.

#### 4. Premises and facilities

4.1. The Academy will also make appropriate provision to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers' Leader or a member of their team before the presentation.

4.2. Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception, so that any appropriate resources can be placed in the Careers' Resource Centre. The Resource Centre is available to all students at lunch and break times.