

Achieving Excellence  
Aspiration Kindness Pride

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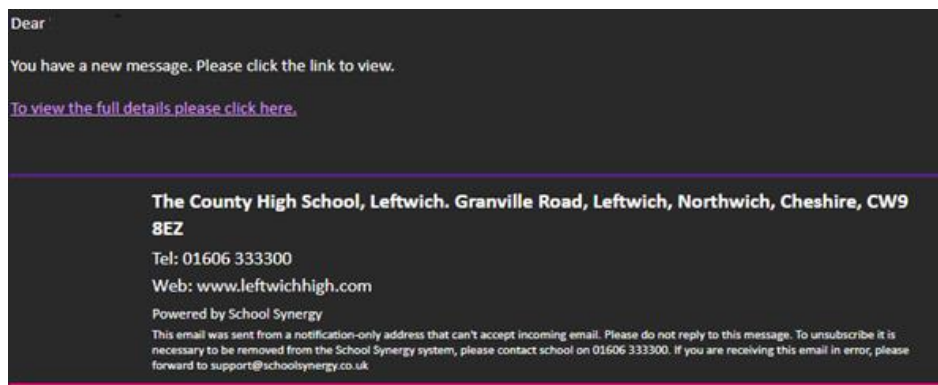
Headteacher Mr R Warburton BA (Hons), PGCE

September 2024

Dear Parent / Carer,

We are pleased to see a good uptake of registrations for School Synergy as part of our move towards using Synergy to communicate with you. We will be transitioning our email communication from InTouch to Synergy over the coming weeks. This could mean that over the next few weeks you may receive emails sent via InTouch or via Synergy.

To assist you with what Synergy communications will look like we have shared some screenshots below. The major difference with Synergy communications sent via email is that you will be asked to click on a link to view the content of the message. For example:



When you click on the link you will see the message content and any attachments (if included) are also visible for you to open and view by clicking on the link.



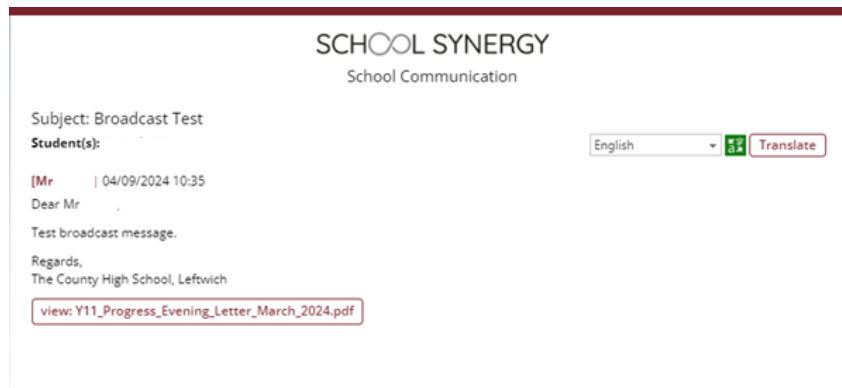
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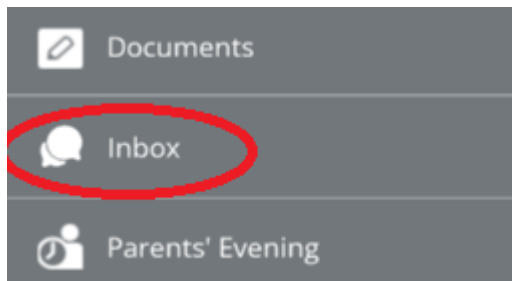
Twitter @leftwichhigh

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Any messages that we send to you will be delivered either via the App or email depending on whether you have downloaded and registered for the App. Synergy App users will receive a notification that a new message has been received. If you have enabled notifications on your device this will display in the same way that you receive other app notifications.

Messages within the App will be displayed in your Inbox which is accessed via the menu. For example:



For Parents / Carers of Year 7 students we will be sending a separate communication on how to register your child, including the issue of a registration code by letter issued to students shortly.

Yours Sincerely



Mr A Carter  
Deputy Headteacher