



The COUNTY HIGH SCHOOL *Leftwich*

Achieving Excellence

Document Control Sheet

Document Type	Policy
Document Name	Suspension & Permanent Exclusion
Originator	Laura Kane
Approved by	Support & Wellbeing
Review interval	Annual
Date of last review	13th June 2023
Date of next review	Summer Term 2024
This document is part of the group which include	Safeguarding, Behaviour for Learning, Anti-Bullying, Acceptable Use, Online Safety, Policy Statement Additional & Special Education Needs, Drugs' Education, Use of Images, Student Illness, Accident & First Aid, Use of Force, Recruitment, Supporting Students with Medical Conditions, Single Equality Scheme, Searching Screening & Confiscation, Transgender and Health & Safety Policies.
Equality Act 2010 fully considered	Yes
EIA Form Completed	Yes

The County High School Leftwich
Granville Road, Northwich, Cheshire, CW9 8EZ
Telephone: 01606 333300

Suspensions

1. In the most serious cases, and when our 3 Behaviour Expectations are repeatedly breached, exclusions from lesson or suspension from school may be necessary. This policy describes the expected response to such instances.
2. It may be necessary at times to remove a student from his/her lesson for breaches of school discipline. Students who fail to comply with the Academy's Uniform and Appearance Guidelines may be asked to spend the day under the supervision of their Form Tutor/Year Leader.
3. More serious breaches of discipline will result in students being placed in the Behaviour Support Room or under the supervision of a senior member of staff. Alternatively, and at The County High School Leftwich discretion, students may be required to attend a Step Out at another school for a fixed period of time to be supervised in that school's internal isolation. In both cases, students are expected to use this time to work productively on work set by The County High School Leftwich: they will subsequently be given time to reflect on their behaviour and offered support to reduce the likelihood of further misbehaviour.
4. The following information refers to occasions when it is necessary to suspend a student from school for a fixed period of time (Suspension) and the rare occasions when it is necessary to consider permanently excluding a student from our school. Due consideration will always be given to any additional needs a student has before issuing a suspension or any other sanction.
 - 4.1. the safety and wellbeing of other students and adults
 - 4.2. the seriousness of the offence committed
 - 4.3. the previous warnings given
 - 4.4. other strategies which have already been tried
 - 4.5. the student's known educational and medical needs
 - 4.6. the support of external agencies in providing alternatives to permanent exclusion
5. A suspension will be considered for serious incidents that are in breach of the The County High School Leftwich's 3 behaviour expectations (Be Ready to Learn; Be Respectful and Safe; Embrace Opportunities) as outlined in the Behaviour for Learning Policy and which constitute infringements of the Policy, such as but not limited to:
 - 5.1. refusal to comply with school sanctions
 - 5.2. unsafe behaviour
 - 5.3. persistent disruption of lessons
 - 5.4. defiance or verbal abuse of staff
 - 5.5. repeated or serious acts of harmful and abusive behaviour and bullying
 - 5.6. child-on-child abuse
 - 5.7. discrimination (i.e. race; religion; gender; sexual orientation)
 - 5.8. violence or threat of serious violence towards other students or staff
 - 5.9. deliberately setting off the fire alarm
 - 5.10. theft
 - 5.11. Alcohol and/or drug related offences
 - 5.12. bringing prohibited items (See Searching, Screening and Confiscation Policy) or weapons onto school premises

6. Only the Headteacher can issue a suspension.
7. In very exceptional circumstances a permanent exclusion from school may be deemed necessary when extreme/serious repeated poor behaviour, and associated behaviour support and corrective strategies are not evidencing any necessary improvement in behaviours or actions, or for single, particularly serious incidents which jeopardise the safety and wellbeing of another person or persons. The County High School Leftwich will continue to comply with government guidance around permanent exclusion.
8. In some cases, where further evidence has come to light, a subsequent suspension may be issued to begin immediately after the first period ends; or a permanent exclusion may be issued to begin immediately after the end of the fixed period.
9. For students with on-going behavioural issues a planned Student Support Plan will be put in place. Involving outside agencies may be necessary, especially where there is an on-going pattern of behaviour concerns. The County High School Leftwich is committed to using a broad range of strategies to maximise the chances of avoiding permanent exclusions and to working with parents/carers and support agencies in constructive partnership.
10. For some students at risk of permanent exclusion a managed move to another school may be a productive strategy. This would be discussed with both the student and the parents/carers before another school was approached and we would work with the receiving school to ensure the move has the best possible chance of succeeding.
11. Work will be set for the student while they are suspended. For a suspension exceeding five days, The County High School Leftwich will make arrangements for the student to attend another organisation after the fifth day and will send work to that organisation.
12. A reintegration meeting with parents will be arranged if deemed necessary and, where appropriate, a reintegration programme will be put in place following a student's suspension.