

JOB TITLE	Midday Assistant (Secondary School)	JOB REF NO	AAAE5007
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BASIC JOB PURPOSE

The Job Holder is responsible for ensuring the safety and supervision of all students during the lunchtime period both in the dining area and during playground activities.

NO	MAIN RESPONSIBILITIES
1	Ensures the safety of students during the lunchtime period; taking into account student ages and behaviour.
2	Arranges age-appropriate activities for students during inclement weather.
3	Refers to senior members of staff on duty in cases of emergency; or, if unable to contact staff, call for the public emergency services by dialling 999.
Notwithstanding the detail in this job description, in accordance with the School's/Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.	