

19th June 2020



Dear Parent / Carer

Following the careful planning for a phased increase in student numbers, I am delighted that so many Year 10s have been able to embrace the opportunity and attend school for one day during this week. An impressive 89% of Year 10 students have attended school during this week. It has been wonderful to see so many of them getting back to some learning, guided by their teachers, in school. We are continuing to adhere to guidelines from Public Health England and the Department for Education, not acting alone and continuing to listen, take advice and pay close attention to all the information available to us. The plans further explained in this letter are all correct at the time of writing and I will update parents/carers should we need to change any of them.

Year 7, 8, 9 and 11 Review Meetings

As part of our ongoing pastoral support, following the successful well-being calls from tutors and in line with updated Department for Education guidance (16/06/2020), we are now in a position to offer **students in Years 7, 8, 9 and 11 a review meeting in school with their tutor or Year Leader**. In addition to the face-to-face support in school, Year 10 students will receive another well-being call from their tutor. The review meetings will last for 15 minutes each and will take place between Monday 29th June and Wednesday 8th July. The review meetings have staggered appointment times, which will be offset from the Year 10 provision and the Priority Students provision and will be in a different zone of the school, which is not currently being used. Tutors will meet with students individually. Unfortunately, parents/carers are not able to be on-site. Students are expected to follow all of our new ways of working as detailed in this letter and as will be communicated with students prior to the review meetings.

The review meetings will provide each student with a guided discussion with their tutor/Year Leader, who has the important role of supporting them with their pastoral and academic progress. Students will work with their tutor/Year Leader to reflect on their progress and set appropriate targets to support them. In addition, the benefit of students coming into school following an extended period at home will be an important step in preparing for the transition back to school when the time comes. For Year 11 students, it is a chance to say goodbye and ensure they are prepared for their next steps. **Those Year 11 students who ordered their Leavers' Hoodie will be able to collect them at their meeting.**

Parents/carers can book their child's review meeting using our online booking system <https://thecountyleftwich.parenteveningsystem.co.uk> either directly or using the 'Online Booking System' link on the our website homepage. The table below indicates the days that each tutor is available. Please note that although each tutor or Year Leader appears on every day on the booking system, they are indicated as 'unavailable' on the system on the days other than those shown below. As the guidance was only altered on the 16th June, we are having to work to very tight deadlines,



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Principal Mr M Snelson BSc (Hons), PGCE, MSc

therefore, please be aware that **the booking system will close at 14:00 on Friday 26th June**. Students are required to wear school uniform (without a tie).

I hope that as many students as possible embrace this opportunity to return to school and meet with their tutor/Year Leader so that they can reconnect with the school and create an action plan to enable them to be ready to learn once more when we reopen to even more students.

	Tutor / Year Leader availability
7A Dr Short	Mon 29th June and Tue 30th June
7C Mr Williams	Mon 29th June and Tue 30th June
7G Mrs Saunders	Mon 29th June and Tue 30th June
7L Mrs Freedman	Mon 29th June and Tue 30th June
7P Mrs Yates	Mon 29th June and Tue 30th June
7S Mr Smith	Mon 29th June and Tue 30th June
7W Miss Roach	Mon 29th June and Tue 30th June
8H Mrs Blackburn	Fri 3rd July and Mon 6th July
8M Mrs Jones	Wed 1st July and Thu 2nd July
8N Mrs Lamb	Wed 1st July and Thu 2nd July
8O Miss Huxley	Thu 2nd July and Tue 7th July
8P Mr Oldham	Wed 1st July and Thu 2nd July
8S Mr Valiant	Thu 2nd July and Tue 7th July
8T Mr Lennon	Wed 1st July and Wed 8th July
9D Mrs Marklove	Fri 3rd July and Mon 6th July
9G Mrs Gibbard	Fri 3rd July and Tue 7th July
9H Mr Gregory	Fri 3rd July and Mon 6th July
9K Mrs Hunt	Fri 3rd July and Mon 6th July
9L Miss Whitfield	Thu 2nd July and Mon 6th July
9M Mr Turner	Wed 1st July and Mon 6th July
9S Miss Fullwood	Wed 1st July and Thu 2nd July
11A Mrs Stevenson	Wed 1st July and Wed 8th July
11B Miss Thornton	Fri 3rd July and Wed 8th July
11C Miss Phillips	Tue 7th July and Wed 8th July
11K Mr Walker	Tue 7th July and Wed 8th July
11O Mr Tomlin	Tue 7th July and Wed 8th July
11R Mrs Cresswell	Fri 3rd July and Mon 6th July

Year 10 Face-to-Face Support in School

Year 10 parents/carers will receive their child's timetable for the rest of this term, for week commencing 29th June, next week. These timetables will be emailed via InTouch posted in the coming days. If you have not received one for your Year 10 child, by the middle of next week, please contact school as a matter of urgency via 01606 333300 or admin@leftwichhigh.com . *Students are required to wear their uniform (without a tie) and should bring their own lunch and enough drink to last the day.*

I hope that Year 10 students, who are able to, continue to embrace this opportunity to reconnect with subject specialist teachers, identify areas to work on further at home, during the rest of this term and during the summer and give themselves the best chance possible to be successful in next Summer's examinations.

Priority Students Provision

The students attending the Priority Students Provision (those children of critical workers and those considered as vulnerable) are following a structured day, where the home learning provision is supplemented. Students are required to wear school uniform (without a tie). Students must bring a packed lunch and drinks to last the whole day. Like the Year 10 face-to-face provision, students will be in groups of no more than 6 students and must follow all our new ways of working, which they will be fully inducted into.

If you feel your child is eligible for a place and you would like them to attend, please email admin@leftwichhigh.com .

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

For all students travelling to and from school, parents/carers maintain the safeguarding responsibility. All government advice must be followed especially when travelling on public transport.

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

Home Learning Provision

You will have received the Home Learning Overviews for your child's year group. This will continue to be the predominant mode of education for all of our students and I hope that they continue to proactively engage with it. We are continuing to develop our offer and you will be seeing increased instruction from our teachers. This is in the form of recorded videos to help students find the work more achievable yet still challenging. We are also providing feedback and using a variety of methods to measure student progress.

Our New Ways of Working

Our risk assessments, which have been created in conjunction with the Sir John Brunner Foundation and following all the guidelines from the Department for Education, Public Health England and various unions and associations, have been used to generate what we are describing as '*our new ways of working*'. These have been developed and have evolved utilising the Department for Education's five key measures, designed to keep us as safe as possible. These are a hierarchy of controls, with number one being the most important method for keeping us all as safe as possible. Should a student or a member of their household be unwell with any of the symptoms of Covid-19, they should follow all the advice and stay at home.

1. **Minimise contact with those who are unwell**
Anyone (colleagues or students) or a member of their household showing symptoms must get a test, or having tested positive, must follow applicable isolation guidance.
2. **Enhance hand hygiene**
Regular and more often than usual handwashing
3. **Good respiratory hygiene**
Catch it, bin it, kill it
4. **Increase cleaning procedures**
Increased focus on surfaces that are regularly touched
Standard school uniform, however no ties. Uniform should be washed at the end of every school day.
5. **Minimise contact and mixing with others**
Very small group sizes as consistent as possible
Keep 2 metres apart wherever possible

Please continue to look after yourselves and each other,

Mr Snelson



Principal