

*The*  
COUNTY  
HIGH SCHOOL  
*Leftwich*



# CONSULTATION DAY

## February 2009

# Improving My Learning

Name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

Consultation Day is on February 6<sup>th</sup> 2009. On that day you will only be expected to attend school, with your parents, for the Consultation Day interview. This is a very important event in the school year.

This booklet is designed to help you to:

- prepare for Consultation Day
- be at your best on the day
- follow up

and so improve your learning.

## WHAT WILL HAPPEN ON CONSULTATION DAY?

Together with your parents you will meet with your tutor to consider:

### 1) Your progress in the first half of the year

You will receive your progress report before the meeting and so you will know exactly how you are doing against your targets. Your subject teachers will give you brief focused guidance on what you need to do to improve.

You need to think about their advice and also what you know about your attendance, organisation, effort and your behaviour in each subject.

### 2) Your successes

You will have the chance to share with your parents and tutor things you are proud to have achieved this year - in class, out of lessons, out of school.

### 3) Your targets to help you to do even better in the second half of the year

You will bring to the meeting THREE draft targets, three 'next steps'. These will be discussed and may be modified; you, your parents and your tutor will agree the targets and sign to show this.

You will review your targets with your tutor next term to see if you are managing these next steps and if they are working so that your learning is improving.

## PREPARING

### Progress1

SUBJECT	TARGET GRADE/LEVEL	CURRENT PERFORMANCE

## ACHIEVEMENTS

Use these spaces to write down your achievements. These may include a piece of work or a project that you are really proud of, an excellent test result, a sporting achievement or a new skill that you have learned. Don't forget those after-school activities and those clubs you attend outside school.

***This term I have successfully taken part in:***

- 1) .....
- 2) .....
- 3) .....

**What have you done to make yourself proud?** This could be a project, performance, presentation, a grade or level that you have achieved, a sporting achievement, a certificate or a letter you have received.

**I have achieved my best test result in:**

.....

**I have also done well in:**

.....

## TARGETS

Think about how you have done in the first half of the year. Consider: your progress report, your achievements, your attendance, organisation, effort and behaviour. How can you do even better in the second half of the year?

To focus your thoughts, try to come up with three targets which, when you meet them, will improve your learning.

You might like to think of:

- something you are doing really well: identify it and ensure you continue it. eg. I will continue to complete all my coursework/homework fully and hand it in on time.
- something you do well in one subject, but perhaps not so well in other. Supposing you plan your work carefully in History making sure that each section answers the question and follows on from the previous section, but you do not do this in English or Geography or Science then your target might be: eg. I will plan and order my work so that every part of it answers the question.
- something you know you don't do well and so must change. eg. I will improve my concentration in English by making sure I sit with people who will be doing their work.

These are just examples. Your tutor will help you to think of the best targets for you.

Write them down on the next page.

You will then need to make a copy of the targets to take home to show your parents. Bring this copy on Consultation Day. Your tutor will bring this booklet to the meeting.

**CONSULTATION DAY TARGETS**

**1<sup>st</sup> Agreed Target:**

**2<sup>nd</sup> Agreed Target:**

**3<sup>rd</sup> Agreed target:**

**Targets agreed by:**

\_\_\_\_\_ Pupil  
\_\_\_\_\_ Parent/Carer  
\_\_\_\_\_ Tutor

*These targets will be reviewed early in the Summer Term*

**Review:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Pupil  
\_\_\_\_\_ Parent/Carer  
\_\_\_\_\_ Tutor

## On Consultation Day

- Check the time of your appointment
- Come in full school uniform.
- Bring: a) The copy of your draft targets  
b) Your progress report  
c) A pen
- Arrive at least five minutes before your appointment